

**HUNTINGDALE**  
JUNIOR FOOTBALL CLUB INC.

# **HUNTINGDALE JUNIOR FOOTBALL CLUB INC**

## **BY LAWS**

*9 June 2025*

## **Huntingdale Junior Football Club – By-Laws**

### **1. Committee Composition**

The Committee shall consist of the President, Vice President, Secretary, Treasurer, and Registrar, who shall form the Executive. In addition, there shall be a minimum of three other committee members, including the Coaches Coordinator, Auskick Co-Ordinator and Starkick Co-Ordinator.

### **2. Quorum**

A quorum for a Committee meeting shall be three Members, excluding Executive Committee, eligible to attend and vote at the General Meeting is required to constitute a quorum.

### **3. Meetings**

Committee meetings shall be held at times as directed by the President or the Secretary.

### **4. Player Registration**

No person may play for the Club until they have been registered with the Club, in accordance with WA Football Rules & Regulations, to which the Club is affiliated.

4.1. The registration form shall incorporate Terms & Conditions, Codes of Behaviour Agreement, which must be agreed to at the time of registration.

4.2. The Terms & Conditions will indemnify the Club, Office Bearers, Coaches, Managers, Umpires, members, and/or agents from all liabilities.

4.3. A copy of the Registration Terms & Conditions is annexed to these by-laws.

### **5. Eligibility to Play**

Once a player is registered, they may play for the Club provided their fees are paid prior to Round 1. The Committee may permit a player to participate in a maximum of three games without having paid fees, at their discretion.

### **6. Registration and Fees**

The Registrar or Treasurer may direct any Coach or Team Manager to prevent a player from participating if their registration is incomplete or fees remain unpaid, unless alternative payment arrangements have been made.

### **7. Fees**

The Committee shall decide the fees for the season prior to registration day each year.

### **8. Coaching Applications**

All prospective Coaches must apply in writing to the Club. If appointed, Coaches must obtain the required Coaching Accreditation as specified by WA Football. The Executive Committee, in conjunction with the Coach Co-Ordinator

### **9. Team Manager Appointment**

It is the responsibility of the Coach to appoint a Team Manager for their team.

### **10. Meetings for Coaches and Managers**

Coaches and Team Managers must attend meetings called by the Committee, with at least seven days' notice provided.

### **11. Equal Playing Time – Non-Premiership Competitions**

Coaches of teams in non-premiership competitions must provide equal playing time for all players during the season, subject to disciplinary reasons and attendance at training.

### **12. Playing Time – Premiership Competitions**

Coaches of premiership teams must ensure that all players play a minimum 60% game time, in line with WA Football Rules and Regulations. No player should miss two consecutive games, subject to disciplinary action and training attendance.

### **13. Disciplinary Action**

If a Coach believes disciplinary action is required for a player, they must inform the President or Coach Co-Ordinator, who will consult the Executive Committee to determine the appropriate course of action.

### **14. Additional Penalties**

The Executive Committee may impose additional penalties, over and above any mandatory or tribunal-imposed penalty. However, this penalty should not exceed double the tribunal-imposed penalty.

### **15. Suspended Players**

No Coach or Team Manager may allow a player to participate if they have been suspended by the Club or Association until such suspension has been served.

### **16. Penalties/Fines**

Should any Member or Supporter of Huntingdale Junior Football Club cause a fine to be imposed on the club by virtue of their actions, they will be held financially responsible and indemnify the club also being of the understanding further club-imposed penalties may apply

### **17. Suspension or Expulsion of Players or Officials**

The Committee may suspend or expel any junior player or official, with the suspension or expulsion being notified to the Executive Committee for ratification or alteration.

17.1. Any player may be required to appear before the Executive Committee to address any charge.

17.2. Parents of the player may attend the meeting with the player.

17.3. Any player or official aggrieved by a decision may appeal in writing to the Executive Committee within 48 hours.

### **18. President Role**

The President shall act as the Chairman of all Committee meetings, with the power to direct and suspend Coaches, Team Managers, or other officials. All suspensions will be referred to the next Committee meeting.

### **19. Vice President Role**

The Vice President shall be the Chairman in the absence of the President. The Vice President will assist the President in fulfilling their duties.

### **20. Secretary's Responsibilities**

The Secretary shall keep minutes of all Committee meetings and, in conjunction with the President, shall have the authority to call meetings when necessary for the well-being of the Club.

## **21. Treasurer's Responsibilities**

The Treasurer shall be responsible for maintaining and paying all accounts related to Junior Football. The Treasurer shall present a financial summary to the Committee at each meeting and as directed by the President.

## **22. Registrar's Responsibilities**

The Registrar shall manage player registrations and the maintenance of up-to-date player records. The Registrar shall also notify Team Manager of milestone games (e.g., 50, 100, and 150 games).

## **23. Coach Co-Ordinator**

The Coach Co-Ordinator shall oversee the management of Coaches, with the authority to direct Coaches and Team Managers in matters related to team play and training. The Coach Co-Ordinator, in conjunction with the Vice President, will liaise between Coaches and the Committee.

## **24. Auskick Co-Ordinator**

The Auskick Co-Ordinator shall oversee the management of the Auskick Program, Auskick Coaches and Managers, with the authority to direct Coaches and Team Managers in matters related to team play and training. The Auskick Co-Ordinator will liaise between Auskick Coaches and the Committee.

## **25. Starkick Co-Ordinator**

The Starkick Co-Ordinator shall oversee the management of the Starkick All Abilities Program. The Starkick Co-Ordinator will liaise between Starkick families and the Committee

## **26. Fundraising**

The Committee is responsible for all fundraising activities for the Club.

## **27. Team Formation**

The Registrar, in consultation with the Coach Co-Ordinator and Coaches, shall ensure teams are divided in a way that maximizes playing time for all players and maintains appropriate competitive balance.

27.1 If the Registrar or Coach Co-Ordinator is also a Coach, they will not be involved in the placement of players in teams within the age group they coach. This responsibility will lie with the President

27.2 No player may be moved between teams within the same age group without approval from the Executive Committee.

## **28. Awards**

Participants in Auskick, Starkick, Years 3–6: All will receive participation awards each year.

Participants in Years 7–12: Awards will be determined by the "Fairest & Best" voting system.

a. Each year, the **Coach will present:**

i. A **Fairest & Best award**

ii. A **Runner-Up award**

Additionally, **four minor trophies** will be presented annually, with the titles and recipients determined at the Coach's discretion.

## **29. Voting for Fairest and Best**

The Team Manager is responsible for ensuring that voting slips are properly completed and sealed before being returned to the Registrar.

### **30. Milestone Awards**

The Committee shall recognize players who play 50, 100 and 150 games for the Club.

30.1. All games played by a player, including those with other clubs, will count towards this tally.

30.2. Junior games only will count towards this tally, for avoidance of doubt, it does not include any WAFL Development, Colts or WAFLW Rogers Cup games.

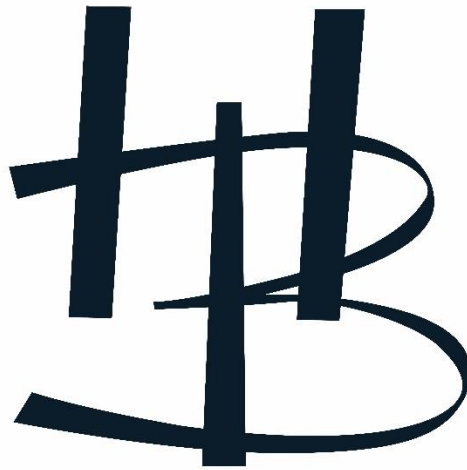
### **31. Life Membership**

There are 3 classes of Life Membership for the Club as follows:

- (i) Life Member (Senior) - To be eligible for membership as a Life Member, a member or past member must have rendered notable service to the Club and or has held notable office term of not less than ten years may be elected a Life Member by the AGM upon recommendation of the Committee
- (ii) Player Life Membership – Any player member of the Club who reaches 150 game milestone games for the Club, excluding Auskick or non-fixture games, or plays continuously every year of junior football for the Club from Auskick to Year 12 qualifies for Player Life Membership and in every sense of the Club is treated as a Life Member
- (iii) Honorary Life Members - Persons who have contributed in a significant and substantial manner to the Club and its Object and shall be elected by a Special Resolution at a General Meeting of the Club

### **32. Eligibility for WAFL or WAFLW Players**

Any registered junior player who also plays for a WAFL or WAFLW team on a given weekend is ineligible to play for the Club that same fixtured round. However, if the player is not selected for the WAFL or WAFLW team, they remain eligible to play for the Club team that round



**HUNTINGDALE**  
JUNIOR FOOTBALL CLUB INC.

## **ANNEXURE**

- **Codes of Behaviour – Registration Terms & Conditions**

## **CODES OF BEHAVIOUR**

### **CODES OF CONDUCT – REGISTRATION TERMS & CONDITIONS**

To ensure the Huntingdale Junior Football Club develops its aims and ethos, the club cannot tolerate any unsportsmanlike and/or inappropriate conduct on the part of coaches, players, members, administrators, sponsors, or supporters.

All such persons are expected to conduct themselves in a manner to reflect the highest level of honour, integrity and fair play.

Any individual or matter which brings the Huntingdale Junior Football Club's Code into disrepute will be referred to a disciplinary council.

- Act within the rules and spirit of our sport
- Promote fair play over winning at any cost
- Encourage and support opportunities for people to learn appropriate behaviour and skills
- Support opportunities for participation in all aspects of the sport
- Treat each person as an individual
- Show respect and courtesy to all involved within the sport
- Respect the rights and worth of every person, regardless of their age, race, gender, ability, cultural background, sexuality or religion
- Respect the decisions of officials, coaches and administrators
- Display appropriate and responsible behaviour in all interactions
- Display appropriate and responsible behaviour to alcohol and other drugs
- Act with integrity and objectivity, and accept responsibility for your decisions and actions
- Ensure your decisions and actions contribute to a safe environment
- Ensure your decisions and actions contribute to a harassment free environment
- Do not tolerate abusive, bullying or threatening behaviour

#### **PLAYERS CODE OF CONDUCT**

- Behave in a responsible manner at all times, on and off the field.
- Respect yourself as you respect others.
- Be a Team Player. Bullying or intimidation of teammates or opposition players is NOT acceptable. Be a good sport and ENJOY the game.
- Applaud good play and ALWAYS encourage teammates. Play by the rules at all times.
- Control your temper. NEVER dispute/discuss decisions made by umpires. Take the matter up with your coach or through appropriate channels. Abuse of umpires, officials or other players, or provoking/intimidating an opponent is not acceptable.
- Do not swear or abuse other players, umpires or officials
- Enjoy the game and the company of teammates and opponents
- Remember that you are an ambassador for the Huntingdale Junior Football Club, the Perth District, the WA Football Metro Central Competition and AFL Football
- Be prepared to take responsibility for your actions.
- Any player allocated red or yellow card infringements by umpires or tribunals may receive additional penalties as determined by the Huntingdale Junior Football Club

- Should a player/s cause a fine to be imposed on the club by virtue of their actions, they will be held financially responsible and indemnify the club also being of the understanding further club-imposed penalties may apply.

#### **SPECTATORS CODE OF CONDUCT**

- Children like to win, but more importantly, they want to have fun
- Adults should be proud of a child's efforts irrespective of the result
- Respect the effort and performances of players and officials
- Reject the use of harassment, bullying or violence in any form, whether by other spectators, coach, officials or athletes.
- Should spectator/s cause a fine to be imposed on the club by virtue of their actions, they will be held financially responsible and indemnify the club also being of the understanding further club-imposed penalties may apply.

#### **PARENTS CODE OF CONDUCT**

- Encourage your child to participate, do their best and have fun
- Focus on your child's effort and performance, rather than winning or losing
- Never ridicule or yell at a child for making a mistake
- Help out the coach or officials at training, games, where possible
- Model appropriate behaviour, including respect for other players and officials
- Ensure that you always respect the umpire's decision - ALWAYS! The Huntingdale Junior Football Club takes a zero-tolerance approach to umpire abuse.
- Recognise positively the recreational contribution of voluntary officials, coaches and administrators from both clubs/sides. Without them the kids could not participate.
- Support all efforts to remove verbal, racial and physical abuse and to settle disagreements with resorting to hostility or violence.
- Remember that smoking and/or vaping and the consumption of alcohol is unacceptable at junior sport.
- Support your club officials to foster high standard of behaviour for your club and the Competition. • Should parent/s cause a fine to be imposed on the club by virtue of their actions, they will be held financially responsible and indemnify the club also being of the understanding further club-imposed penalties may apply.

#### **COACHES CODE OF CONDUCT**

- Create a Safe, Fun & Fair team environment
- Obtain and maintain your coaching accreditation. Keep up to date with latest coaching developments by attending meetings and seminars.
- Understand and abide by the Laws and Rules: - Including the Club Bylaw's and/or Policies, Laws of the Game and WA Football Rules and Regulations
- Teach the Rules – to players and parents. Encourage your players to always play by the rules. Ensure that the rules are adhered to in the spirit of good sportsmanship.
- Develop team respect for opponents, umpires and coaches. It is also a coach's responsibility to ensure that this respect is also shown from the parents of the players in your team. Take an active role in ensuring that your parents always show respect for opponents, umpires and coaches. This includes showing respect for the umpire's decision.
- Behave in a responsible manner at all times, on and off the field.
- Act as a role model for players and other club members.



- Do not swear or abuse players, umpires or officials.
- Do not argue with umpires or officials
- Enjoy the game yourself and encourage others to do the same.
- Remember that you are an ambassador for the Huntingdale Junior Football Club, Perth District, WA Football Metro Central Competition and AFL Football.
- Focus on the child's efforts and self-esteem rather than winning or losing.
- Success as a coach should not be measured by winning.
- Should a coach cause a fine to be imposed on the club by virtue of their actions, they will be held financially responsible and indemnify the club also being of the understanding further club imposed penalties may apply.

#### **OFFICIALS CODE OF CONDUCT**

- Officials are representing the Club, Perth District and WA Football Metro Central Competition, thereby setting an example to the players parents.
- Foster high standards of behaviour for your club, District and Competition.
- Try to resolve any conflict in a calm, sensible manner (when possible, in private).
- Be aware of potential volatile situations at all times and be prepared to deal with them appropriately.
- Speak to parents / spectators that are not following the Codes of conducts stipulated by the club, reminding them of the club expectations regarding spectator behaviour.
- Ensure that there is a policy in place for player rotations for all teams at your club. Ensure that coaches abide by this policy. • Take into consideration the developmental level of the children, when scheduling and determining the length of practice times and competition.
- Enjoy the game and encourage others to do the same
- Should an official cause a fine to be imposed on the club by virtue of their actions, they will be held financially responsible and indemnify the club also being of the understanding further club imposed penalties may apply.